



## **ENVIRECOVER COMMUNITY LIAISON GROUP (CLG)**

**Minutes of sixth meeting, held at the HZI site office.**

**Monday 21<sup>st</sup> September 2015 at 17.00 hrs.**

### **Attendees**

Caroline Macdonald (CM), OggaDoon Communications  
John Jordan (JJ) – Clerk to Ombersley and Doverdale Parish Council  
Doug Ingram (DG) – Chair of Ombersley and Doverdale Parish Council  
Sheridan Tranter (ST) – Chair of Hartlebury Parish Council  
Mark Bishop (MB) – Planning Development Control Manager, Worcestershire County Council  
Ian Barber (IB) – Marketing Director, Severn Waste Services  
Steve Aldridge (SA) – Planning officer, Worcestershire County Council  
Sarah Dennis (SD) – Environment Agency  
Cllr Nigel Dowty (ND) – Local Member, Wychavon District Council and CLG Chair  
Sarah Dennis (SD) – Environment Agency  
Andrew Bendall (AB) – Site Manager for Hitachi Zosen Inova (HZI)  
Richard Woodward (RWw) – Waste Services Manager, Worcestershire County Council  
Eve Jones (EJ) – Member of Hartlebury Parish Council (substitute for Andrew Murcott)  
Richard Williams (RW) – Head of Worcestershire Regulatory Services (WRS)  
James Homer (JH) – Chairman of Elmley Lovett Parish Council

### **Apologies**

Andrew Murcott (AM) – Councillor at Hartlebury Parish Council sent substitute  
Javier Nicolas (JN) – Mercia Waste Management

### **Invited but no response**

Phil Merrick (PM) – Head of Community Services, Wychavon District Council  
Rob Brasher (RB) – Associate Director, Jones Lang LaSalle (agent for Hartlebury Trading Estate)  
Nicolas Wright (NW) (Clerk to Elmley Lovett Parish Council)  
Maurice Broomfield (MBr) – Ward Member, Worcestershire County Council  
Pablo Zarate (PZ) – Resident Civil Engineer for Mercia WM

### **Welcome and Introductions**

Introductions made.

### **Actions from last meeting**

1. In response to the outstanding action on groundwater: a permit application has been made to allow discharge of groundwater of 3 l/s which is an estimate taken from HZI's monitoring during recent months of 1 l/s. The relevant authorities have accepted the drainage proposal.

JH: I've seen on papers that it is proposed for 3 – 11 l/s.

IB: I'm not sure what that is in relation to.

**Action: IB to check with JH referencing the source**

2. In response to a query about lights needed on the crane: there are now lights on the bigger crane.

AB: They are not formally/legally required.

ST: I have some concern about this as the site is an ex-MoD site with flight path restrictions.

AB: There are no legal requirements for a light to be on the crane; the crane company do it as a matter of course.

3. In response to parish magazine publication dates: action carried over.

**Action: JH publication dates of magazines**

**Update from Mercia/HZI – see appendix for update from HZI**

DI: Are we still on schedule?

AB: Yes; the boiler pressure test was scheduled for January but we are looking to do that before Christmas – all positive.

JH: Is there any news regarding the sub-contracting issue?

AB: There isn't any news really; the ICL contract was terminated due to issues about progress not quality. We could see the situation that, if left to continue, it would impact on other deadlines. June/July was our cut off time for improvement or action; we decided to act. All work is being split down into smaller components – some of it is with us, some work is with other smaller companies. About 80% is let; the rest will be let by mid-October. All work is in line with civils programme to meet project handover deadlines.

JH: So you are effectively removing a layer of management?

AB: Yes. ICL employed a number of sub-contractors. So we've effectively removed that layer and employed directly.

ND: What are the current working hours?

AB: They are 6 days per week starting at 6 am (with the possibility of 4.00 am starts). The size of the night shift has drastically reduced and we see that situation remaining for next few months. The purpose of the night shift is to maintain the site. The site is very tight and we need to get ahead with mechanical and electrical works so as not to disrupt the civils work and to deliver the maintenance programme.

EJ: I understood those hours were only absolutely necessary for certain things; Construction hours were 7.00 am – 7.00 pm Monday – Friday and 7.00 am – 12.00 pm on Saturdays according to the planning decision.

AB: That is correct. When we've operated outside those hours, we have sought permission from WRS who have monitored us. Our objective is to maintain the works programme so that any disruption is kept to the window you were all expecting for the construction period.

EJ: Those hours were put in place at the public inquiry.

SA: It was discussed at the public inquiry, however, those working hours were not imposed as a Condition by the Secretary of State, rather Condition 6i requires details of the working hours to be agreed with the County Planning Authority. This gives Mercia Waste Management the flexibility to apply to the County Planning Authority,

in consultation with Worcestershire Regulatory Services to amend these working hours, subject to them being acceptable in terms of amenity

RWi: It is good practice to ensure minimal disruption. Standard hours are commonplace across the board. For this project, there was initial discussion with HZI about extending those hours without disruption to local residents or noise climate. We took a precautionary approach with night time monitoring then we agreed the extended hours on a provisional basis based on feedback from the community. Since then, there have only two incidents of complaint. As a result, we conducted night time visits at midnight and 2.00am and we were satisfied that it didn't disrupt. The complainants decided not to continue with their complaints. We are conducting more monitoring with further consent granted until December 2015 on the basis that there are no problems. If there had been, advice would be different. The Inspector placed conditions but not necessarily with full appreciation of local conditions.

ND: There is an issue that with the change in daylight hours the overall brightness has increased due to the electric lighting coming off the building and light from red crane combining. It's lit up like a football stadium.

AB: We need to make sure that the site is sufficiently lit for health and safety reasons, to ensure that maintenance work can be delivered and for security reasons. If we know that the community has an issue, we can have a look.

ND: There is brightness coming through curtains in homes on Waresley Park. We've had to have a word about other light issues on the estates in the past.

AB: During the slip forming, we used a lot of wattage as we were undertaking difficult works at height and at night. The level of light intensity has dropped since then. The site does need to be lit during night for security guard.

RWi: The Institute of Light Engineers has a good guide that can be used.

**Action: AB will review lighting sit and feedback.**

### **Feedback from Mercia**

IB: We've received one comment: when we issued the notice about work on Western Power Distribution (WPD) to the estate tenants, a couple of them raised a query on possible interruption for supply to tenants. The answer is, there won't be any as the estate is served by a separate 11KV supply.

DI: Is it going into the National Grid? Who is paying for it?

IB: It is a standard utilities installation but we also have the infrastructure to sell electricity. Mercia pays WPD for grid connection. Then we will have a supply contract with an energy company to purchase electricity from us.

### **Discussion on topics**

IB: We undertook a drop in session at Hartlebury Parish Hall nearly a year ago and have always said that if the community want another one, we can do it.

ND: I would of thought it's a good idea as the construction is moving on apace.

IB: We booked the hall from 2.00 – 8.00 pm and asked the parish councils to promote it. It was relatively short notice but the communities wanted it to happen quickly. If you make the decision now, it provides more time to give notice and we can talk about when. A weekday afternoon/evening session is good as it captures most folk. We are waiting for you to say but we are currently looking at December or January.

**Action: Parish Councils to come back suitable date to CM directly.**

ND: Can we get some time booked for other tours for parish reps?

IB: We can't throw the site open to public due to health and safety but we can organise a small group from PCs to go round.

**Action: PCs to respond on people and dates to CM - one visit if possible.**

IB: Chair of Rushock was with ICE would like to come again, if you can speak to him.

**Action: JH to speak to Laurence McCurich**

IB: We need to discuss the topics for future meetings.

ND: The EA have offered to do something about when the plant is moving from construction to commissioning, are you interested?

SD: Yes, we can do that.

General agreement that this is something that the CLG would like to see.

**Action: SD to prepare EA presentation for next meeting 'Commissioning – what happens?'**

ND: What about the topic at the January meeting?

DI: IT might be best to plan as we go along?

**Agreed.**

## **AOB**

IB: Another update bulletin is likely to go out this week or next.

ST: Regarding the Terms of Reference, I am concerned we have full representation for the general public as sometimes councillors are not full of facts. Peter Townley (a resident) has been following the development of EnviRecover so may be useful. Hence PCs have a right to send other substitutes.

ND: There have been emails exchanged between July meeting and this one and to my knowledge, CLG community representatives are members from parish councils.

ST: Where does it state that?

ND: The CLG references that I know of and in the ToR, parish representations are from elected members of the Parish Councils who are also able to feedback.

JH: It's about the capability to have an external person to be a representative.

ND: The EnviroSort CLG chair says it only works with how I just described, not with members of the community coming in and out. We are talking 6 meetings a year.

**A long and detailed discussion followed.**

ST: Clerks aren't legal representatives.

JJ: We had a long discussion in a previous meeting about representation of the Parish Councils. We discussed: who do we invite, who do we not invite, how to control numbers and that if the parish council CLG reps from the council but someone else needs to attend, that someone else is from the parish council.

IB: Our view is it is tortuous ground. Our first line of communication is through the Parish Councils. We provide a forum whereby if others come in, it could be disrespectful to that organisation. We are assured that when the people i.e. parish councillors are in the forum that they are going back and report on what has been heard and seen. Otherwise we could have people here as an end itself rather than a means to an end. It's always our preference, it should be with the Parish Councils and is reported back widely and not staying with that individual.

ST: So that is two members from each parish council?

CM: To confirm, right from the start during our initial conception meetings, it was agreed that community representation was through the parish councils as they have a constituted right to represent the whole of the parish (those who are interested in EnviRecover and, equally, those who are not interested) to be fair and equitable to all. Whether the representation was the clerk and member or two members was at the parish council's discretion. At the start Hartlebury PC had the clerk and Chair as did Ombersley and Dovedale – Elmley Lovett were invited but did not participate. Hartlebury then decided to change to two members including the Chair whereas Ombersley and Dovedale decided to continue with a clerk and chair.

EJ: So we can have two PC members representing the PC?

IB/ND: Yes.

ST: So we don't have to have a clerk and member as the representative?

IB/ND: Yes.

**Agreed: 2 people (members or clerks) per council at PC discretion.**

**Action: Check minutes published on website.**

**Update: They are on the website as an keeping up to date tab and news section.**

IB: The height of building in the end as per planning drawings.

DI: £30k St James Church when first applied for – can't find any information?

**Action: IB to find out.**

**Update: For this project, St James' PCC enrolled as an environmental body.**

**Following that, the body made an application circa May 2015. Entrust (which is the national body for landfill tax communities funds) approved that as project that could be funded at the end of June 2015.**

CM: Please note that the January date has changed to 25<sup>th</sup> January 2016.

Site walk to be re-arranged.

Meeting closed.