



ENVIRECOVER COMMUNITY LIAISON GROUP (CLG)

Minutes of fifth meeting, held at the HZI site office.

Monday 13th July 2015 at 17.00 hrs.

Attendees

Caroline Macdonald (CM), OggaDoon PR
John Jordan (JJ) – Clerk to Ombersley and Doverdale Parish Council
Doug Ingram (DG) – Chair of Ombersley and Doverdale Parish Council
Sheridan Tranter (ST) – Chair of Hartlebury Parish Council
Mark Bishop (MB) – Planning Development Control Manager, Worcestershire County Council
Ian Barber (IB) – Marketing Director, Severn Waste Services
Steve Aldridge (SA) – Planning officer, Worcestershire County Council
Sarah Dennis (SD) – Environment Agency
Cllr Nigel Dowty (ND) – Local Member, Wychavon District Council and CLG Chair
Javier Nicolas (JN) – Mercia Waste Management
Sarah Dennis (SD) – Environment Agency
Peter Townley co-opted as substitute HPC
Pablo Zarate (PZ) – Resident Civil Engineer for Mercia WM
James Homer (JH) – Chairman of Elmley Lovett Parish Council

Apologies

Andrew Bendall (AB) – Site Manager for Hitachi Zosen Inova (HZI)
Richard Woodward (RWw) – Waste Services Manager, Worcestershire County Council
Nicolas Wright (NW) (Clerk to Elmley Lovett Parish Council)
Rob Brasher (RB) – Associate Director, Jones Lang LaSalle (agent for Hartlebury Trading Estate)
Maurice Broomfield (MBr) – Ward Member, Worcestershire County Council
Phil Merrick (PM) – Head of Community Services, Wychavon District Council
Andrew Murcott (AM) – Councillor at Hartlebury Parish Council

Invited but no response

Richard Williams (RW) – Head of Worcestershire Regulatory Services (WRS)

Welcome and Introductions

ND explained election, new reps and chairman.
Welcome was then followed by round table introductions.

Actions from last meeting

IB: We are preparing a submission to the EA to vary the Environmental Permit, to take account of the nominal discharge of groundwater from the site. HZI's drainage design is modelled on a discharge rate of some 3l/s; information from pumping suggests at present some 1 l/s.

Action AB to supply outstanding information.

All other actions are completed.

Amends to Terms of Reference

CM: The names of the community reps are to be amended following latest election changes.

ND: Can we add that community reps are able to send substitutes who are also parish councillors?

Agreed.

Action CM to update and circulate.

Update from Mercia/HZI

In AB's absence, IB took folk through prepared update – see attached Appendix.

IB: The Chair has raised point about InterServe and it's role.

ND: Yes, I would like to know the latest.

IB: Read from statement, advising that Mercia has been made aware by HZI of a number of programme and procurement issues that could lead to a delay in delivery of the plant. As a result HZI had taken a number of steps to safeguard the programme, and, principally, had terminated the services of the main civil sub-contractor. Mercia cannot comment further on this as it is now a matter between HZI and the sub-contractor.

ND: What about the replacement?

IB: It is most likely that HZI will not replace like for like, and will procure the right services under their supervision.

JN: A number of task-specific sub-contractors are coming back on sight ASAP to restart work.

IB: It's best that swift action is taken now

JH: Is there float in the programme?

IB: This is not my area, however there is enough to allow for inclement weather etc. HZI would have taken this into account.

DI: Does it fall within £195 million?

IB: Yes.

PT: What about extending working hours?

IB: The slip forming required 24-hour operations. Currently with WRS we work up to 2.00 am and then begin again at 6.00 am. WRS regularly check and audit this. When working late hours only certain activities are allowed.

PT: The original planning permission was for 7.00 am – 7.00 pm.

IB: Working hours were not specifically set out in the planning permission, but outlined in the Construction Environment Management Plan

PT: There are warning lights on the one crane that was already here but not on larger one – why is that?

IB: I'm not sure - will action to check on this.

Action: IB to report back.

IB: The small crane coming out in next few months.

PT: Is there any additional height on the bunker?

JN: There will be a further metre or so of concrete capping beam on top of the bunker structure that can presently be seen. This beam will carry the steel rails supporting the waste cranes.

It is 35 m from ground level to the top of the boiler house.

Feedback from Mercia

IB: I've had one query about the big crane as I've been asked for the height of crane against the stack. The height of the stack is roughly at top of the A frame of the crane. We've had several visits from local authority people and hosted a visit from the regional group of civil engineers.

IB: There have been no other issues raised directly with Mercia by third parties.

Dates for next meeting

Tuesdays are too difficult for Parish Councils as they tend to have their local meetings then which means that Mondays are now favoured. We will meet every two months:

21st September 2015

23rd November 2015

11th January 2015 – NB CM needs to change to 25th January due to unavailability on 11th.

AOB

IB: We have a couple of our original 'Post it Notes' sessions to go – what would others like to have discussed?

SD: We could have a session on future information e.g. what is registered etc., what will be available?

IB: We are moving into subsequent phases e.g. looking forward to commissioning, regulation, what will be measured?

DI: I'd like to know where fly ash and bottom ash would be taken.

IB: There are no contractor arrangements as yet – bottom ash is likely to be disposed of at Hill and Moor landfill site as this is the most economic option for the Council. For APCs, we are talking to a number of processors

Order for next meetings: Planning, then local community, then regulation and commissioning.

CM – Following the last public day, we offered to put on another drop in session – is there appetite for this from the community? If so, we need to arrange sooner rather than later in order to meet with the parish magazines copy dates.

JH – I can provide you with the dates of our magazines.

Action – JH to provide dates.

IB: Do you want it?

DI: Are you prepared to do air monitoring before and after?

IB: As WRS and we have said in previous meetings, we don't need to do it. We are regulated by EA, it is not sanctioned by WRS so no need.

PT: The Trading Estate is not as industrial as you think.

SA: AQM not as simple as you think, changes elsewhere can be picked up.

IB: One for RW as baseline monitoring elsewhere.

PT: The time-lapse camera – is it uploaded two weeks at a time?

IB: We edit the cameras together for about a fortnight. We can look at doing weekly.

Action IB to make time-lapse upload weekly

IB: Friends of St James' Parish have been helped out via LCF with £30k going to them for the re-decoration of Church after remediation. We are hoping to help refurbish the Hartlebury parish hall £50-60 k but it is a complicated project with 4 phases.

Meeting closed for site visit.



EnviRecover Community Liaison Group

Terms of Reference

Purpose

The objective of the Group is to encourage discussion between interested parties of issues relating to the construction of EnviRecover EfW at Hartlebury Trading Estate.

The Community Liaison Group (CLG) does not have any enforcement or decision-making role. The Group will be able to raise relevant issues with Mercia Waste Management and Worcestershire County Council, and will be kept informed about construction progress by Mercia Waste Management.

The CLG will continue for as long as:

1. The community wants and needs it
2. There are matters to be discussed

Membership

Membership of the committee will be a two tier system of permanent participants (List A) and invited members (List B).

Permanent members:

Community Representation

Hartlebury Parish Council – Sheridan Tranter (Chair and HPC) and Andrew Murcott (Councillor)

Elmley Lovett Parish Council - Nicholas Wright (Clerk) and James Homer (Chair)

Ombersley and Doverdale Parish Council – Doug Ingram(Chair) and John Jordan (Clerk)

Local Authority Representation

Worcestershire County Council local member – Maurice Broomfield

Wychavon District Council local member – Nigel Dowty (Chair of CLG)

Worcestershire County Council Waste Services client officer – Richard Woodward

Wychavon District Council officer representation – Phil Merrick

Worcestershire County Council Planning Authority – Mark Bishop and/or Steve Aldridge

Mercia/Severn Representation

OggaDoon PR - Caroline Macdonald (Co-ordinator of CLG)

Marketing Director Severn Waste Services - Ian Barber

Project Manager Severn Waste Services – Javier Nicolas

Envirecover EPC contractor representative - Andrew Bendall

Others

Environment Agency – Sarah Dennis

Worcestershire Regulatory Services – Richard Williams

Hartlebury Trading Estate – Robert Brasher

Invited members:

- Worcestershire County Council Highways Authority
- County Ecologist
- Mercia planning and technical advisers

When necessary and appropriate, members of the Group will be able to send a substitute to meetings if they cannot attend in person. If a member of the Group fails to attend two consecutive meetings (without sending a substitute or apologies) their place may be offered to another suitable person.

Organisation

The venue for meetings will on-site at EnviRecover at Hartlebury Trading Estate. The Chairperson will be decided at the first CLG meeting. Should the incumbent Chairperson decide to step down, the community representatives will be given the opportunity to provide a subsequent Chairperson. If no-one is forthcoming, then OggaDoon will undertake chairing of the CLG.

Notes and actions will be recorded and distributed by Mercia Waste Management. Meetings will be held as every two months until January 2016 when frequency will be reviewed.

An agenda will be prepared for each meeting and agreed with the Chairperson. It would be helpful if all points to be raised at a meeting could be submitted in writing to the Chairperson 14 days before the meeting (at the discretion of the Chairperson), to allow time for all parties to prepare.

Notes of meetings of the Group will be produced by Mercia Waste Management and published on the company's website once they have been approved by the Group.

Addendum

Community representatives are allowed to send substitutes if they are not able to attend a particular meeting provided:

1. the substitute is a fellow parish councilor
2. they notify the Chair and Co-ordinator in advance of the meeting.